

Report of	Meeting	Date
Project Director	Council	19 January 2015

FUTURE GOVERNANCE VIABILITY WORKING GROUP: REVISED TERMS OF REFERENCE

PURPOSE OF REPORT

1. To present revised terms of reference for the Future Governance Viability Working Group for approval, and to seek nominations for appointments to the group.

RECOMMENDATION(S)

2. That the name of the working group should be changed to the Public Service Transformation Working Group
3. That the revised Terms of Reference for the working group are accepted, and nominations for membership of the working group made.

EXECUTIVE SUMMARY OF REPORT

4. The report sets out proposals to revise terms of reference and name of the Future Governance Working Group. The proposed name is the Public Service Transformation Working Group. The revisions to the terms of reference focus on the purpose and focus, which are now aimed towards providing oversight of the implementation of the recommendations in the future governance models final report.

Confidential report Please bold as appropriate	Yes	No
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CORPORATE PRIORITIES

5. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities		An ambitious council that does more to meet the needs of residents and the local area	✓

BACKGROUND

6. The Future Governance Viability Working Group was established in September 2014 to oversee the work to examine the viability of a unitary authority for Chorley and to identify potential governance models for public services in the future. The final report of that work was presented to the council meeting in November and the recommendations were approved.

7. Within the debate at the full council meeting, it was agreed that the working group should continue with a remit to oversee the implementation of the recommendations from the future governance models overview report. This report sets out the revised terms of reference for the working group.

CHANGES TO THE TERMS OF REFERENCE

8. To ensure that the terms of reference are relevant, and the focus of the working group can play a constructive role in the oversight of the changes and challenges that the council will experience in the coming years, the original terms of reference have been revised. The following changes have been made:
- Name:** the name of the working group has been changed to recognise that it will now be focussed on public service transformation, rather than identifying and assessing governance options. The proposed name is the Public Service Transformation Working Group.
 - Purpose:** the purpose of the group has been updated to reflect that the group will be overseeing the work to implement the recommendations from the governance models report, rather than the original purpose, which was to produce a recommendation to full council on potential governance models.
 - Business:** has been update to set out the likely scope of the working group's focus.
9. Nominations for the membership of the Future Governance Working Group were made at the Annual Council meeting. As the remit of the working group has now changed, it is useful to provide the opportunity if required for political groups to change the nominations for membership.

IMPLICATIONS OF REPORT

10. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	✓	Policy and Communications	

COMMENTS OF THE STATUTORY FINANCE OFFICER

11. No comments

COMMENTS OF THE MONITORING OFFICER

12. No comments

CHRIS SINNOTT
PROJECT DIRECTOR

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Chris Sinnott	5337	22 December 2015	Public Service Transformation working group terms of reference

Public Service Transformation Working Group

Terms of Reference

Purpose

1. The public service transformation working group will oversee work to implement the recommendations of the future governance models final report. This will include work around the implementation of the council's transformation strategy, new services and service delivery options. The working group will provide recommendations as appropriate to Executive Cabinet or full council as proposals are developed and finalised.

Membership

2. The group will consist of eight councillors, appointed by full council.
3. The administration may nominate up to five members of the group; the opposition group may nominate two members of the group and the Independent group may nominate one member.
4. At its first meeting, the group will appoint a Chair and vice Chair who will serve for the municipal year.
5. Observer councillors will be permitted to attend meetings of the working group
6. In addition, relevant council officers may attend the meetings to present and advise the working group on their work.

Business

7. The working group will meet to consider and discuss
 - a. The development of an action plan to implement the council's transformation strategy
 - b. Arrangements for the development of an integrated community wellbeing service, including engaging as necessary with partner organisations
 - c. Progress in the development of a combined authority for Lancashire and any associated devolution deal
 - d. Developments with other local authorities in developing new governance models and service arrangements
 - e. Other items relating to public service reform in Chorley.
8. The group will work within the policies of the council, including relevant codes of conduct and procedures for declaring relevant interests.

Voting

9. When required, voting will be on a simple majority. In the event of a tied-vote, the Chair will have a casting vote (or in his/her absence, the vice-Chair).
10. Observer councillors do not have a vote.
11. Officers do not have a vote.

Calendar of meetings

12. The group will meet as required based on business that needs to be considered. It is the responsibility of the group to determine its meeting timetable.